

Troop 169



*Chartered by
First Christian Church
Stow, Ohio*

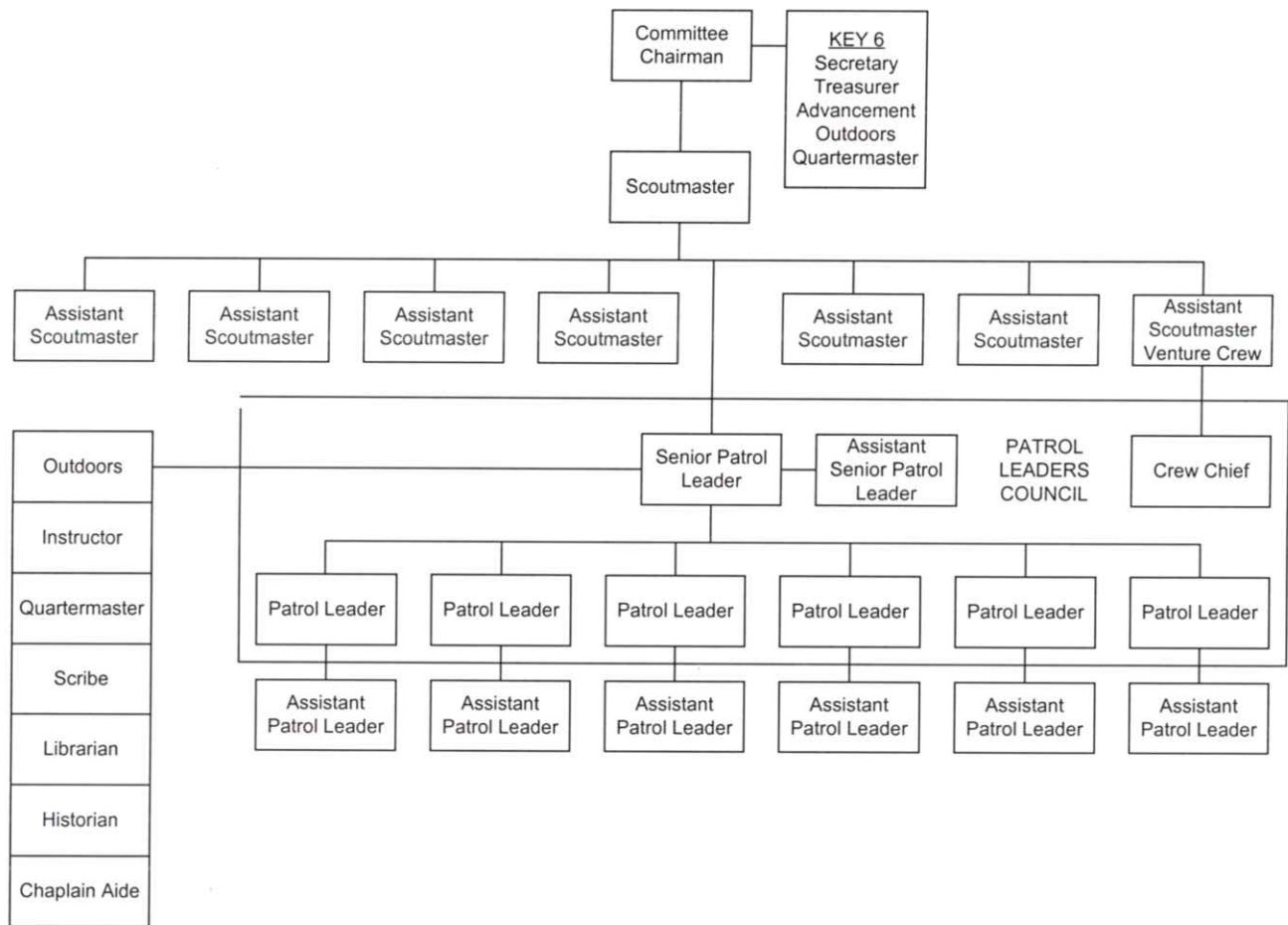
*Boy Scouts of America
Great Trail Council
Moecomdws District*

By-Laws

Troop 169 Boy Scouts of America Stow, Ohio By-Laws

Revised April 10, 2007

Troop Table of Organization



PURPOSE

The purpose of these Bi-Laws are to standardize the operations and business of Troop 196.

GENERAL

1. Boy Scout Troop 169, a unit operating within the Great Trail Council and chartered by First Christian Church of Stow, Ohio, agrees to and abides by all policies and procedures set forth by the Boy Scouts of America.
2. The Scouting season is a year round program although the regularly weekly scheduled Troop meetings will be the first and every Tuesday following the start of the Stow-Munroe Falls public school season and run through the last Tuesday of the month of June. Unless otherwise noted, all Troop meetings will be held at First Christian Church of Stow at 7:00PM. Exceptions to the regular Troop meeting schedule, location and time can exist and will be documented to all Troop members.
3. Parents or Guardians of all applicants must meet with the Scoutmaster, an Assistant Scoutmaster or the Committee Chairman for a personal interview before a boy will be registered with the Troop. The Troop cannot function without the active involvement of every parent. Accordingly, the Troop may, and will most likely, ask each parent to volunteer for a committee or adult leader position and/or participate in at least one outing or activity annually in a supervisory capacity and/or sit on monthly Boards of Review for the Scouts on a rotating basis.
4. The Troop Committee Chairman will convene an annual Parents Meeting on the third Tuesday in May. The purpose of the meeting is to present plans for the ensuing year, including the next year's Activity Calendar, proposed budget and associated fund-raising activities, approve key Committee officers, adult leaders and Troop By-Laws. This meeting is mandatory for the parents/guardians of all boys currently registered with the Troop. If necessary, a second Parents meeting may be held during the year. Parents/Guardians will be notified in advance if a second Parents meeting is called. Anyone who is unable to attend the meeting must notify the Committee Chairman in advance.
5. Key Committee Positions include the following:
 1. Troop Committee Chairman;
 2. Treasurer;
 3. Secretary;
 4. Quartermaster;
 5. Advancement Chairman;
 6. Campout Coordinator;

Elections to these positions will be conducted at the annual Parents' meeting in May. There shall be no limit to the number of terms for any of these positions.

6. Other Committee Positions. In addition to the Key Committee Positions, the Troop Committee Chairman may seek persons to carry out numerous other tasks such as: Fundraising, Uniform Exchange, Ceremonies Coordinator, Awards/Incentives, Transportation Coordinator, Summer Camp Coordinator, Leader Training Coordinator, Data Processing Coordinator, and Web Page Coordinator.

7. Committee Meetings. The Key Committee Officers shall meet regularly to discuss Troop Business. The Troop Committee Chairman who will provide a written agenda at least 10 days in advance shall schedule meetings. The meetings shall be open to parents/guardians and registered members of Troop 169. Only individuals that are registered as Troop Committee or Troop Leader are permitted to vote on Troop related issues. A quorum will exist when any four of the six Key Committee Officers are present. Meetings are permissible without a quorum; however, no matters requiring a vote may be decided.
8. A vote of the Key Committee members will be necessary to approve any expenditure of Troop funds beyond the discretionary \$100.00 allotted to the Scoutmaster. Additionally, the Committee must approve any interim changes to the Troop's By-Laws.
9. Should a need arise to obtain Committee approval of an expenditure on an expedited basis, the Committee Chairman shall be authorized to contact the other Key Committee Officers by telephone or e-mail to discuss the matter and conduct a vote. In any such instance the results of that vote shall be ratified at the next regular Committee meeting.
10. Interim amendments to the By-Laws may be made by majority vote of the Key Committee Officers after introducing the amendment at one Committee meeting and publishing the proposed amendment on the Troop Web Page. The amendment will be voted upon at the next Committee meeting after the amendment is distributed. Any interim amendment passed in this manner shall remain in effect only until the next Parents Meeting, at which time it will be offered as a permanent change.
11. Parents shall be responsible for ensuring the transportation of their sons to and from campouts and other Troop activities. Carpools will be coordinated whenever possible, however the ultimate responsibility will lie with the parents. All drivers must carry liability insurance of at least the State of Ohio minimums for each person, each accident and property damage. All registered Troop members must be in uniform and wearing seat belts in accordance with State and BSA laws and regulations. All persons must be covered under their own health insurance policy. Parents and adult leaders that will be transporting any boy other than his/her own for any scout function must be at least 21 years of age and must provide updated information about their vehicle(s) and associated insurance to the Troop annually.
12. All boys are required to show respect for each other, their adult leaders, members of the Committee, and their surroundings. Fighting will not be tolerated. In the event of a conflict between boys or boy and adult, the matter must be presented to the boy's Patrol Leader. If the conflict still cannot be resolved, then the boy may present the matter to the Senior Patrol Leader, Assistant Scoutmaster or Patrol Advisor, Scoutmaster.
13. The Scoutmaster and/or Committee Chairman shall have the authority and discretion to suspend any boy who refuses to carry out the instructions of the Scoutmaster or his designated representative in accordance to the Troop Disciplinary Policy. In the event such a suspension occurs, the parents/guardians of

the boy will be contacted immediately and will be required to take immediate custody of the boy. The Troop shall not be liable for any costs involved; these will be solely the parents/guardians' responsibility. Any boy who has been suspended in accordance to the Troop Disciplinary Policy may be reinstated, after a one month period, at the discretion of the Scoutmaster and Committee, but only after the boy and his parents have discussed the situation in detail with the Scoutmaster and Committee and are prepared to recommend a course of action to ensure that the behavior will not be repeated.

14. The use of drugs, alcohol, except when prescribed by a physician, by anyone during any Boy Scout activity is strictly prohibited. The use of tobacco products by any minor during any Boy Scout activity is strictly prohibited. The use of tobacco products by any adult is not permitted in the presence of or in sight of any minor during any Boy Scout activity.
15. The parents/guardians are responsible for picking up their sons after a Troop activity at the designated location and time. If the boy is to be picked up by someone other than a family member or the parent/guardian of another Scout in the Troop, the adult leader must be informed by the parent/guardian in writing prior to the Troop activity (e.g., a note on the permission slip for that activity).
16. The automatic cancellation of a Troop meeting will occur if the Stow/Munroe Falls City School District cancels its regularly scheduled classes. Troop meeting cancellations as the results of less than the entire school system being closed will be determined on a case-by-case basis and Scouts will be notified by the best possible means.

EXPENSES: SCOUT

1. Yearly dues shall be collected on January first. The amount of the yearly dues will be withheld from the Scout's "Scout Bucks" account. If the Scout's "Scout Bucks" account balance is less than the dues amount, the balance shall be invoiced and due by February first. The amount of the yearly dues will be determined by Troop Committee and announced at the annual parent's meeting in May.
2. In the event that a Scout's annual dues or other monies due to the Troop become past due by more than 30 days, and payment arrangements have not been made with the Committee Chairman, the Scout will be suspended from participating in any campout or other event until payment or other arrangements are made. All arrangements shall be handled confidentially on a case-by-case basis.
3. Class A Uniform--shirt, pants, socks, neckerchief, slide and belt
The Troop maintains a uniform exchange. Parents and Scouts are encouraged to donate used uniform items to the Troop (with the appropriate patches still sewn on less any rank, leadership or award insignia). The Troop will supply the patches for the new shirts.
4. Summer Camp costs will be determined by the Great Trail Council and will be announced as soon as it becomes available (usually during the month of February). Each Scout will be encouraged to earn his own summer camp fee through participation in Troop fundraisers or his own enterprise. A Parents meeting will be

held each year in conjunction with Summer Camp in an effort to clarify any questions.

5. Campout and event costs, other than Summer Camp, will be determined by the Scoutmaster and the Committee Chairman and will be announced as soon as possible but no later than one (1) month prior to the campout or event.
6. Each Scout shall pay for his own food and provisions for each campout or other activity. No later than two (2) weeks prior to any campout or event each boy will turn in the required funds to their Patrol Advisor or Assistant Scoutmaster. Patrols will assume responsibility for purchasing their food for campouts. One person, the Grub Master, shall buy the food and the other provisions for the campout or event. One (1) week prior to any campout or event the Patrol Advisor or Assistant Scoutmaster will transfer all collected funds to the Grub Master. In the event that a Scout does not turn in the required fund prior to the two (2) week deadline he will not be permitted to participate in the campout or event. In the event that a Scout has paid the required funds but is not able to participate in the campout or event the required funds will be reimbursed provided that the Scout notifies the Patrol Advisor or Assistant Scoutmaster at least one (1) week prior to the campout or event. If the Scouts notify the Patrol Advisor or Assistant Scoutmaster within one (1) week of the campout or event they shall not be reimbursed. The Troop shall not be involved in reimbursing Scouts for food expenses.
7. The parents of each new Scout registering with Troop 169 shall pay a prorated entrance fee based on the Troop yearly dues.
8. A scholarship program may be made available to Scout families to help defer some of the program costs on a confidential, individual basis. Interested families should contact the Committee Chairman for more information.
9. Eagle Court of Honor expenses will be determined on a case-by-case basis.

EXPENSES: TROOP

The Troop shall be responsible for paying the following expenses:

1. Troop Registration (annually)
2. Boy's Life (annually).
3. Troop equipment (as needed).
4. Advancement insignia, pins, merit badges, etc.
5. Summer Camp fee for adult leaders.
6. Junior Leader Training classes and materials for selected Scouts from the Troop.
7. Neckerchief, Troop and Council Uniform insignia for new Scouts.
8. Order of the Arrow Ordeal fees after completion and annual membership dues for all adult and Scout OA members with current registration in Troop 169.
9. Eagle Court of Honor expenses will be determined on a case-by-case basis.

FUNDRAISING

1. All Scouts in the Troop will be afforded ample opportunities to participate in fundraisers and other projects. Fundraising activities shall be supervised by the Finance Chairman and will be conducted as needed. These activities can include,

but are not limited to, popcorn sales, recycling drives, sales of home safety items, hike-a-thons, car washes and other activities agreed to by the Key Troop Committee Officers.

2. Profits from fundraising activities shall be apportioned as follows. For fundraisers that earn a group or flat fee such as car washes, the following formula will be used. An hourly rate will be calculated by dividing the profit amount by the sum of the hours of all of the Scout participants. Each Scout participant will then earn the hourly rate times the number of hours that the Scout worked. For fundraisers with individual profit amounts, such as the popcorn sale, the amount of earnings will be a percentage of the profit from the individual Scout's sales effort. When ever possible, the percentage will be at least 50%. The Troop Committee officers will determine the actual percentage amount prior to the commencement of the fundraiser. At the discretion of the Troop Committee officers, the above-mentioned earnings calculations can be altered on an individual fundraising event. Such an alteration will be announced in writing prior to the date of the fundraiser.
3. At the discretion of the Troop Committee, a fundraising event may be organized and all of the proceeds from said fundraiser will go directly to the Troop financial account for the purpose of supporting Troop operating expenses and/or for acquiring Troop equipment. In the event of such a fundraiser, the Troop members will be made aware of the intended use of the proceeds.
4. All individual earnings from fundraisers will go to the Scout's "Scout Bucks" account. Monies in a "Scout Bucks" account can be used to reimburse for scout related purchases (i.e. dues, camp fees, camping equipment, etc.). To obtain a reimbursement for a purchase, the Scout must present a store receipt, to prove the purchase, to the Troop Treasurer. To pay camp fees or dues from a "Scout Bucks" account, signed and dated authorization from the Scout or his parent(s) must be given to the Troop Treasurer on or before the announced due date of said fee.
5. If a Scout leaves Troop 169 and joins another Troop within one year of leaving, the balance of the Scout's "Scout Bucks" account will be transferred to the new Troop. If the new Troop does not operate with scout buck accounts, then the balance will go directly to the Scout. If the Scout does not join a new Troop within the one-year time frame, the Scout forfeits the balance of his scout buck account and said balance becomes the property of Troop 169.

SCOUTMASTER'S FUND

1. A fund of \$100.00 may be maintained by the Scoutmaster out of Troop funds as working capital.
2. This fund shall be replenished by the Treasurer only upon presentation of receipt(s)

INQUIRIES AND COMPLAINTS

All complaints and/or inquiries shall be directed to the Committee Chairman.

